



Wyoming IBRS

The NIBRS Transition

Happy New Year!! This year is shaping up to be very busy with it being the last year of the NIBRS transition of the Uniform Crime Reporting program. A reminder that all agencies must be transitioned to NIBRS by January 1, 2021, or will no longer be able to report Uniform Crime Reporting data. The FBI has made it very clear that the penalty for not reporting in NIBRS could result in penalties to federal grants.

WYOMING NIBRS STATUS UPDATE

Things have been moving along with agencies in their transition to NIBRS. Currently, the following agencies are submitting in NIBRS; Park County SO, Cody PD, Powell PD, Evanston PD and Uinta SO. Additionally, Thermopolis PD, Jackson PD and Worland PD are now submitting NIBRS through the Crime Insight Web Incident Editor.

Emails have been sent to agencies who may not have much to report every month for the availability of doing direct entry into NIBRS via the Crime Insight Web Incident Editor. This is a free application that is maintained by DCI through our vendor, Beyond 20/20. This is ideal for agencies who have less than 20 entries a month, as each incident would need to be entered individually. There are no maintenance fees or cost to the user agency to use this program. If your agency didn't receive an email, and you would like to explore this option, please reach out to Diana via email. If you know of an agency not currently reporting UCR data, please share this information with them and if they are interested please email Diana.

NIBRS READINESS SURVEY

DCI sent out a NIBRS Readiness Survey in the middle of January, which was to be returned by no later than Jan 31, 2020. As of Feb 7th, only 30 agencies have returned the survey. This survey is critical in determining what the training needs are and where agencies are at in the NIBRS transition. If you haven't returned the survey, please take a minute to complete it. We appreciate your help and cooperation!

FBI 2020 UCR AUDIT

The FBI has contacted the UCR program to inform of the upcoming 2020 FBI Audit. What that means to local agencies is that you may be receiving requests for records from DCI or the FBI to review against the UCR data that has been reported in the months of April and May 2020. If your agency is contacted by either DCI or the FBI audit team for those records (and they tell me they are pulling 300 case records) please respond in a timely fashion. I believe they will accept those records in "soft copy" or by fax. They will be checking to ensure that data is being reported correctly and timely. If you have concerns, please reach out to our office and we will assist where we can.

ETHNICITY IN VICTIM AND OFFENDER DATA

The FBI generates errors and warnings on files submitted for Uniform Crime Reporting. One of the most common errors/warnings we see on Wyoming files is incomplete ethnicity data on arrest data (ASR). Ethnicity is a required field in NIBRS data, and should be coded in Summary data as well. If your agency is one that doesn't provide this information on the Summary workbook, please make a concerted effort to obtain the data and include it in the Summary workbook. It will reduce errors/warnings, and will enhance the data collections utilizing that data. Thank you for your cooperation.

NIBRS TRAINING

We have several classes scheduled for NIBRS training. The class is 16 hrs long and POST certified. The classes are as follows:

- Sheridan PD - May 12-13, 2020
- Cody PD – June 16-17, 2020
- Sweetwater SO (Rock Springs) – June 24-25, 2020
- Cheyenne PD – August 17-18, 2020
- Campbell SO – August 20-21, 2020

These classes are not “how to get your information from a RIMS/RMS system, or how to enter in Web Incident Editor”. These classes are designed to give you the “nuts and bolts” of NIBRS data and how it relates. Your vendor should provide your agency with your specific RMS/RIMS information, and if your agency plans to use Web Incident Editor, I will be reaching out to your agency for training in that application.

If you are interested in attending any of these classes please contact me via email with attendee's name and email address. This will be the “full user” 16 hour class. All attendees must attend the full 16 hours to be “certified” in NIBRS. This is also approved for 16 hours of POST credit. Some of these classes have limited space, so if need be preference will be given to people who have not attended a NIBRS training before. If space is available for your specific class request, we will certainly accept people who are wanting a “refresher” course.

I want to remind everyone that there is no “online” option for the full user training. Each reporting agency must have a least one person certified by DCI, and the only way to do that is attending a class.

Effective February 1, 2020, once an agency has been given the “go ahead” to start submitting live data in NIBRS, you have two months to do this. [Failure to do so within that two month period will require the User Agency to “resubmit their test data” to essentially start the certification process over.](#) This is especially noteworthy for the Web Incident Editor agencies. If you have any questions please reach out to Diana.

UCR BUSINESS –

Reporting Times – Every month considerable time is spent trying to get UCR reports uploaded in a timely fashion. You may begin submitting the previous month's report on the 1st of the following month (ex: June reports can be uploaded beginning July 1). All reports **NEED** to be uploaded by the 20th of the month. DCI will send out **one** reminder that we haven't received those reports near the 20th of the month. Failure to provide them by the cutoff data will result in DCI submitting the file to the FBI without your agency's information. This may impact any federal grant requests your agency has in process and can impact timely reporting in the FBI's publications (and ours). Please ensure those files are uploaded by no later than the 20th of the month following the reporting period.

**** Beginning with the July 2019 UCR reporting, we request that you email your UCR workbook for that month to DCI. Hopefully this will reduce the amount of time for agencies when I have to request the workbook for potential FBI errors and warnings.**

Domestic Violence - We ask that any agency that is reporting to please let me know, via email, if you do **NOT** have domestic violence to report for a specific month. This will save us from having to try and hunt down the report status down the road, when we are approaching “bench mark” dates. We appreciate your cooperation. There is no “zero” report for Domestic Violence (Summary reporting). The only way we know that you don’t have anything to report is if you tell us. **There is no need to email the Domestic Violence workbook unless there was a problem in your upload. DCI can retrieve that workbook directly from Crime Insight, provided it is not in a “failed” status.**

Summary workbooks –

The FBI advises that there seems to be a problem with the UCR Summary Workbook not completely clearing data when agencies attempt to “re-use” a previous workbook. It looks like the previous data is gone, when in fact when you “generate summary files”, the data may show up in the flat file, generating a possible error. Per the FBI, please utilize a “clean” workbook every month, not one that you previously put data in. You can retrieve this from the DCI website. Hopefully this will help reduce some of the errors we are seeing.

There appears to be some confusion regarding when to report domestic violence and when not to report it. If the **offender** in a domestic violence case is under 16yrs of age, we cannot report that on the Domestic Violence workbook, but it does need to be counted in the Assaults portion of the Summary workbook. We’ve also had a couple of cases recently that resulted in death involving “ex” relationships. If they meet the statutory definition of domestic relationship, they need to be included in the domestic violence workbook. These rules only apply to UCR Summary contributors. If you have any questions please reach out to Diana for clarification.

Crime Insight –

- 1) If you upload and receive a status of “completed with XX errors (XX = any number), we need to correct those errors before it will accept the data. Please contact UCR for assistance on how to correct those errors. Failure to correct the errors will result in the FBI not accepting your data. Failure to provide 12 months of data results in exclusion from any UCR publications, both state and federal. Every agency is responsible for ensuring that corrections are made to your upload files, as well notifications from the FBI on errors. If you have questions on how to correct files, please contact Diana.
- 2) When uploading the Wyoming Domestic Violence (DV) workbook into Crime Insight, users must ensure they are using the correct, most current workbook. Failure to do so, results in failed data status. The most current DV work is available on the DCI web site as: [DV Template 2018_07_01_r5](#). As stated above, if you upload and receive a status of “completed with XX errors (XX = any number), we need to correct those errors before it will accept the data. Please contact UCR for assistance on how to correct those errors.
- 3) Submission deadlines to Crime Insight – All agencies can begin submitting their monthly report on the first day of the month following the reporting period. **All reports need to be submitted via Crime Insight by the 20th of the month** following the reporting period. This allows time to get corrections done before the FBI deadline.

- 4) The FBI is requesting that follow up with all errors (EDS) and warnings (WDS) be researched to determine if the data given contains inaccurate data. This is very time consuming for the local agencies and DCI, however, I did find several errors in the workbooks that were submitted. I want to thank everyone for their patience while we work to correct those errors. I'm hoping that with the agencies emailing their workbooks at the time, there can be more timely corrections to problem files, with minimum impact to agencies.

DID YOU KNOW???

This came from the FBI NIBRS trainers. Since this is becoming more and more common I thought we'd all learn from the scenario. The FBI's comments are in red.

Let's say a criminal group hacks into a LEA network or RMS, encrypts all LE records, then demands a ransom is paid in Bitcoin or wire transfer to release the documents.

- NIBRS Offense or Offenses? Are there others?
 - **26G=Hacking/Computer Invasion:** *Wrongfully gaining access to another person's or institution's computer software, hardware, or networks without authorized permissions or security clearances.*
 - **210=Extortion/Blackmail** *To unlawfully obtain money, property, or any other thing of value, either tangible or intangible, through the use or threat of force, misuse of authority, threat of criminal prosecution, threat of destruction of reputation or social standing, or through other coercive means.*

We agree with these offenses.

- Location Type?
 - **58=Cyberspace?**
 We believe a location type of 11=Government/Public Building would be more specific. We can infer cyberspace was involved due to the offense of hacking/computer invasion and can also glean this information off of DE 8=Offender Suspected of Using C=Computer.
- Property Loss Type or Types?
 - **7=Stolen, etc.?** (\$\$\$ paid in ransom?)
 - **1=None?** (no loss from Hacking offense, just the Extortion?)
 - **4=Destroyed/Damaged/Vandalized?** (the computer system and/or records?)

In your example above, it does not indicate if ransom was paid. If ransom WAS paid, you would have one property segment with 7=stolen because both offenses would be C=Completed (the money taken for the 220 and "stealing" access to the files/keeping the LEA from accessing the records). If ransom was NOT paid, you would have two property segments: one with 7=stolen for the C=completed computer hacking and one with 1=None for the A=Attempted 220 Extortion/Blackmail.

In order to have a 4=Destroyed/Damaged/Vandalized, we would need to report a Destruction/Damage/Vandalism offense listed in DE 6=UCR offense code. We do not see the records or computer system actually damaged or destroyed in this scenario.

- Property Description or Descriptions?
 - **07=Computer Hardware/Software?**
 - **20=Money?**
 - **48=Documents – Personal or Business?**
 - **65=Identity Documents?**
 - **65=Identity-Intangible?**
 - **77=Other?**

Because we have to list property for a 7=stolen for the computer hacking, we would advise reporting this as a 77=other for stealing access to the records with a value of \$1.00=unknown. For the ransom paid (if it was), we would recommend listing 20=Money with the amount they paid as the property value. If ransom was paid in bitcoin, we would leave that to the agency to calculate the conversion. Today's market shows a bitcoin is worth over \$10,000 (wow!).

- Other Tech Spec & Edit concerns?
 - Property Value of Ransom **see above**
 - Property Value of encrypted LE records **see above**
 - Unknown Offender(s) **List 00=unknown as the offender sequence number**
 - Attempted vs Completed **see above**

Contact Information for Wyoming Uniform Crime Reporting (UCR)

Diana Fisher
Wyoming Division of Criminal Investigation
Program Manager/UCR
(307)777-7625
diana.fisher@wyo.gov

Jeff Cullen
Wyoming Division of Criminal Investigation
CJIS Supervisor, UCR
(307)777-8665
jeff.cullen@wyo.gov