



State of Wyoming
Office of the Attorney General
Division of Criminal Investigation
Steven R. Woodson, Director

Mark Gordon
Governor
Bridget Hill
Attorney General

December 13, 2019

To: All Sheriffs, Chiefs of Police, and Coroners

Re: **Wyoming Statute 7-19-407(a) and (b); Mandatory Reporting of all Investigations in which Sexual Assault Biological Evidence is Gathered**

This letter is to serve as a notification regarding the mandatory submission of information regarding all investigations in which sexual assault biological evidence is gathered. This includes investigations where the evidence is submitted to the Wyoming State Crime Laboratory (WSCL) for analysis, submitted to 'Other' laboratories for analysis, and investigations where the sexual assault biological evidence is not submitted to a laboratory for analysis. **This requirement is effective January 1, 2020.**

Wyoming Statute 7-19-407, requires each criminal justice agency to report all investigations in which sexual assault biological evidence is gathered to the Division of Criminal Investigation (DCI). Wyoming Statute 7-19-401(xii) defines sexual assault biological evidence and states, "**Sexual assault biological evidence" includes DNA samples and evidence gathered during an examination conducted under W.S. 6-2-309.**" It is important to note that not all evidence collected in a sexual assault investigation is applicable to the new law. Please familiarize yourself with the requirements of this statute. DCI is required to compile and publish this data at least annually.

In an effort to standardize reporting and make the reporting process easier on our law enforcement partners, the WSCL has developed software solutions for the recording and reporting of sexual assault biological evidence, as applicable to this statute.

In essence, there are three categories of evidence applicable to these requirements: **1) Evidence submitted to the WSCL; 2) Evidence not submitted to the WSCL but submitted to another lab; and 3) Evidence not submitted to any laboratory.**

The WSCL will automatically track, record, and report the required information for evidence submitted to the WSCL. The only requirement from submitting agencies is checking two boxes in the evidence prelog system to indicate **1) the case involves a sexual assault and 2) the evidence was collected by a licensed health care provider (see Appendix 1).**

In cases where the sexual assault biological evidence is not submitted to any laboratory, or the evidence is submitted to a laboratory other than WSCL, we have created a new module in the evidence prelog system: This module can be accessed through a new button on the

main prelog screen titled “**Non-Submitted Sexual Assault**” (see Appendix 2). This module contains the fields required to be reported pursuant to §7-19-407.

We hope this simplifies and streamlines the reporting requirements set forth in the new law. If you have any questions, contact Barbra Roach, Scott McWilliams, or Rod Simmons, at (307) 777-6612.

Thank you all for helping us collect this information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Steven Woodson", with a long horizontal flourish extending to the right.

Steven Woodson
Director

APPENDIX 1

For Cases **Submitted** to the Wyoming State Crime Laboratory



Lab Web -V8.13y Department: Training Department [DEPTTRAIN] / User Name:
Case: TEST2019SA / Location | Cheyenne

(1) Case Info (2) Results (3) Items (4) Lab Submission

Submission # 1 12/10/2019
Submitted to Wyoming State Crime Laboratory - W [W]
Delivery Type No Selection Date Recd 12/10/2019
Comments Tracking #

Trial Date
 Discovery Date
 Motions Hearing
 Pretrial Hearing
 No court-related dates established

Item #	Item Description	Analysis Selected	Analysis	Dupe
01	[Biological sample] (FB01)	Forensic Biology: DNA	Select	Dupe

Check here if this case involves a Sexual Assault
 Check here if submitting evidence collected from a Victim of Sexual Assault and if the collection was performed by a Licensed Health Care Provider
 I have read and understand the procedures for evidence collection and submission to the laboratory

Add Edit Save Cancel Delete Submit Back

Click on Submit to finish prelogging the case and print an evidence collection form.
Printing Request


Larger view of new wording (circled above):

- Check here if this case involves a Sexual Assault
- Check here if submitting evidence collected from a Victim of Sexual Assault and if the collection was performed by a Licensed Health Care Provider

APPENDIX 2

For Cases **Not Submitted** to the Wyoming State Crime Laboratory

Lab Web -V8.13y Department: Training Department [DEPTTRAIN] / User Name: Training
Department: Training Department [DEPTTRAIN] / User Name: Training



New Case Find Case **Sex Assault - Evid. Not Submitted** Back

Lab Web -V8.13y Department: Training Department [DEPTTRAIN] / User Name: Training
NEW CASE

(1) Case Info

Department Case Number	
Department	Training Department
Offense Type	
Submitted to a laboratory for analysis?	-- No Selection --
Laboratory Name	
Type(s) of analysis completed	
Reason Not Submitted	

Pursuant to WS 7-19-407, Please enter all cases involving Sexual Assault - Biological Evidence. This data will be incorporated into the Wyoming State Crime Laboratory Annual Report for Sexual Assault Statistics

Edit Save Cancel Delete Back

Larger view of wording (circled above):

Pursuant to WS 7-19-407, Please enter all cases involving Sexual Assault – Biological Evidence. This data will be incorporated into the Wyoming State Crime Laboratory Annual Report for Sexual Assault Statistics